



Rod Pocket Drapery Design Guide

(Rev 8/28/2025)

General Information

Draperies are meticulously tabled and sized as accurately as possible. However, because of the "give" in some fabrics, there is a tolerance of up to ½" in length and width. Some knits and casements may vary as much as 1" or more. Please consider this when measuring for drapery finished length.

Patterns are matched from the top down. For plaids and certain weaves, we cannot guarantee that lines will be perfectly straight at seams.

Draperies are fan-folded, labeled with size, room tag, and side mark, encased in plastic tubing, and carefully packed in specially designed drapery boxes. Draperies may be flat-folded when fabric or sizes do not allow fan folding.

Policies and Procedures

Cancellations/Order Changes

Cancellations after labor has begun will result in a partial labor charge and, if necessary, a restocking fee and/or fabric cost if fabric has already been cut from inventory.

Rework/Return Policy

Custom ordered products may not be returned except for defective workmanship. All return requests must be made within 30 days from the date of invoice.

We reserve the right to rework any custom products.

We will not reimburse for labor not performed by our company, and we will not accept or credit back products altered by another workroom. Under no circumstances shall our liability extend to removal, shipping, insurance, re-installation, trip charges, or any consequential damages of any nature.

Lining Fabric

Standard – 70% polyester / 30% cotton
Privacy / Sateen, Napped Sateen, Blackout, Interlining – 100% cotton
Thermal – 100% polyester

Standard lining color options include white, ivory, and pale ivory. Alternative lining color options are available upon request.

Wide-Width Helpful Information

Most seamless fabrics are 118" wide and are usually railroaded to avoid seams.

The maximum finished length for seamless fabrics is the fabric width minus 18".

Most seamless fabrics are shown railroaded in the samples. Confirm orientation before ordering so the pattern direction is correct on your finished product.

Shipping

Shipments are F.O.B. workroom in Waverly, IA, and ship via regular ground unless otherwise noted.

Freight and handling will be charged on all shipments.

Delivery

Production dates are set once all items needed to produce your order are received in the workroom. Every effort will be made to meet or beat the estimated date; however, production dates are estimates only.

Please add shipping time to the estimated production date.

Standard Fabrication Methods

All drapery will be fabricated using the following standard techniques unless requested otherwise.

- Bonis ends will be used on all drapery panels / pairs.
- 4" double hems will be used at the bottom of all drapery.
- Double 1.5" side hems will be used on all drapery panels.
- Lining will have a 2" bottom hem.
- Lining will hang 1" shorter than the face fabric.
- Interlining will have a serged bottom edge and will fall 2" above the face fabric.
- The maximum drapery length is 260"; a surcharge applies to lengths beyond 144".
- A surcharge applies to widths exceeding 200".
- Patterns will be matched from the top down, and all seams will be serged.
- Color-matched cotton thread will be used for all drapery fabrication.

Fabric Characteristics and Care

The following characteristics are inherent to the nature of custom textiles and are considered part of their unique qualities. They are not regarded as flaws or defects and, as such, are not valid reasons for return.

Bow, Bias, and Seam Matching

The industry standards are 1½" to 2" for bow and bias. Some print and solid patterns may have difficulty with seam matching.

Flaring

Flaring on custom drapery returns is a natural characteristic of many fabrics, especially those woven from synthetic fibers. If flaring is a problem with your client, we recommend seam slitting when fabricating custom draperies. Some fabrics with strong synthetic fiber content are more likely to flare. Flaring is not a reason for return.

Casement, Hand Woven, and Silk Fabrics

Many fabrics are created by hand weavers, creating unique qualities. Dye lot variations, inconsistent weaving, heavy threads, wrinkling, flaws, colored yarns, holes, pattern repeats that vary within the same yardage, loose threads, missing yarns and threads, missing beads, pearls, incomplete appliqués, puckering around embroidered silks, and inconsistent embroidery are natural characteristics. Protect all silks from direct and indirect sun, as fading and disintegration are common. These fabrics may also have a tendency to stretch in length. These characteristics are not considered defects and are not reasons for returning fabric. Backing is recommended for upholstery use.

Heat Sensitive Fabrics

Many fibers used in drapery fabric construction are sensitive to heat and can cause puckering and inked hems. Polyester and linen are most sensitive to heat and must be fabricated with a cool iron only. Acrylic and modacrylic fibers are also sensitive to heat. When steaming or pressing prior to fabrication, check to make sure the drapery will not hang over a hot air duct or a baseboard heater, as it will often affect the drapery once it is hung. Heat-sensitive fabrics that are steamed or ironed often shrink or pucker.

Puckering

It is natural for some fabrics (e.g., hammered satins, satin stripes) to have a puckered or slightly wrinkled appearance. This is a characteristic of today's more relaxed, casual fabric constructions.

Sheers

Sheers will intensify in color when made into a drapery. Fold a sheer sample three times for a true color reading. Darker sheers have more of a tendency to fade or disintegrate than lighter sheers.

Shrinking and Length Fluctuations

Be tolerant of normal fluctuations in lengths of draperies. Few fabrics are completely stable. Fabrics breathe and absorb moisture, resulting in stretching or shrinking. Fabrics placed over or near heating and cooling vents may react to a much greater degree. We will not be responsible should this situation occur. A 2% to 3% change is reasonable. Allow sufficient fabric in the hems for later adjustments, should it be necessary. Fabrics that are steamed or ironed often shrink or pucker.

Sun Protection

Fabrics should be protected from the sun. We do not guarantee against fading or color fastness. Draperies should be lined. Shades should be drawn during the day, and sun protection should be used whenever possible. The summer sun is strong, but the winter sun and reflection from the snow are even more harmful. Colors can fade by oxidation ("gas fading") if fabrics are kept in storage for too long a period without airing. Some colors are more sensitive than others. Impurities in the air may cause as much fading as direct rays of the sun.

Synthetic Fibers

Despite the impressive strides in the advancement of synthetic fibers, performance will vary with the construction of the fabric and its application. Whole or partial synthetic constructions may have a tendency to react adversely to atmospheric conditions. Synthetic fibers are sensitive to heat, sunlight, and steam. Shrinking, hiking seams, puckering, and flaring are common characteristics.

Velvet

Velvet nap will crush and may be directional. Surcharges will apply for hand stitching on some products.

Wrinkling

Wrinkling is a characteristic of linen and cotton blended fabrics.

2X FULLNESS LABOR RATES										
		Width								
		0" to 36"	36 $\frac{1}{8}$ " to 48"	48 $\frac{1}{8}$ " to 60"	60 $\frac{1}{8}$ " to 72"	72 $\frac{1}{8}$ " to 84"	84 $\frac{1}{8}$ " to 96"	96 $\frac{1}{8}$ " to 108"	108 $\frac{1}{8}$ " to 120"	120 $\frac{1}{8}$ " to 144"
UNLINED	0" to 96"	\$130	\$130	\$195	\$195	\$260	\$260	\$325	\$325	\$390
	96 $\frac{1}{8}$ " to 108"	\$130	\$130	\$195	\$195	\$260	\$260	\$325	\$325	\$390
	108 $\frac{1}{8}$ " to 120"	\$150	\$150	\$225	\$225	\$300	\$300	\$375	\$375	\$450
	120 $\frac{1}{8}$ " to 132"	\$154	\$154	\$231	\$231	\$308	\$308	\$385	\$385	\$462
	132 $\frac{1}{8}$ " to 144"	\$158	\$158	\$237	\$237	\$316	\$316	\$395	\$395	\$474
GROUP 1	0" to 96"	\$182	\$200	\$270	\$270	\$358	\$358	\$446	\$446	\$534
	96 $\frac{1}{8}$ " to 108"	\$182	\$206	\$276	\$276	\$364	\$364	\$458	\$358	\$546
	108 $\frac{1}{8}$ " to 120"	\$208	\$232	\$312	\$312	\$416	\$416	\$514	\$514	\$618
	120 $\frac{1}{8}$ " to 132"	\$218	\$242	\$324	\$324	\$430	\$430	\$536	\$536	\$642
	132 $\frac{1}{8}$ " to 144"	\$222	\$252	\$336	\$336	\$444	\$444	\$558	\$558	\$666
GROUP 2	0" to 96"	\$210	\$240	\$310	\$310	\$410	\$410	\$510	\$510	\$610
	96 $\frac{1}{8}$ " to 108"	\$210	\$250	\$320	\$320	\$420	\$420	\$530	\$530	\$630
	108 $\frac{1}{8}$ " to 120"	\$240	\$280	\$360	\$360	\$480	\$480	\$590	\$590	\$710
	120 $\frac{1}{8}$ " to 132"	\$254	\$294	\$376	\$376	\$498	\$498	\$620	\$620	\$742
	132 $\frac{1}{8}$ " to 144"	\$258	\$308	\$392	\$392	\$516	\$516	\$650	\$650	\$774
BLK & INT	0" to 96"	\$300	\$360	\$440	\$440	\$580	\$580	\$720	\$720	\$860
	96 $\frac{1}{8}$ " to 108"	\$300	\$380	\$460	\$460	\$600	\$600	\$760	\$760	\$900
	108 $\frac{1}{8}$ " to 120"	\$340	\$420	\$510	\$510	\$680	\$680	\$830	\$830	\$1,000
	120 $\frac{1}{8}$ " to 132"	\$364	\$444	\$536	\$536	\$708	\$708	\$880	\$880	\$1,052
	132 $\frac{1}{8}$ " to 144"	\$368	\$468	\$562	\$562	\$736	\$736	\$930	\$930	\$1,104

* Group 1 linings include standard, privacy / sateen, or thermal linings.

** Group 2 linings include napped sateen, full blackout, or interlined linings.

Please contact orders@theworkroomcollective.com for widths / lengths in excess of 144".

2.5X FULLNESS LABOR RATES

		Width								
		0" to 36"	36 $\frac{1}{8}$ " to 48"	48 $\frac{1}{8}$ " to 60"	60 $\frac{1}{8}$ " to 72"	72 $\frac{1}{8}$ " to 84"	84 $\frac{1}{8}$ " to 96"	96 $\frac{1}{8}$ " to 108"	108 $\frac{1}{8}$ " to 120"	120 $\frac{1}{8}$ " to 144"
UNLINED	0" to 96"	\$130	\$195	\$195	\$260	\$325	\$325	\$390	\$390	\$455
	96 $\frac{1}{8}$ " to 108"	\$130	\$195	\$195	\$260	\$325	\$325	\$390	\$390	\$455
	108 $\frac{1}{8}$ " to 120"	\$150	\$225	\$225	\$300	\$375	\$375	\$450	\$450	\$525
	120 $\frac{1}{8}$ " to 132"	\$154	\$231	\$231	\$308	\$385	\$385	\$462	\$462	\$539
	132 $\frac{1}{8}$ " to 144"	\$158	\$237	\$237	\$316	\$395	\$395	\$474	\$474	\$553
GROUP 1	0" to 96"	\$182	\$270	\$288	\$358	\$446	\$446	\$534	\$534	\$640
	96 $\frac{1}{8}$ " to 108"	\$182	\$276	\$294	\$364	\$458	\$458	\$546	\$546	\$658
	108 $\frac{1}{8}$ " to 120"	\$208	\$312	\$336	\$416	\$514	\$514	\$618	\$618	\$746
	120 $\frac{1}{8}$ " to 132"	\$218	\$324	\$348	\$430	\$536	\$536	\$642	\$642	\$772
	132 $\frac{1}{8}$ " to 144"	\$222	\$336	\$360	\$444	\$558	\$558	\$666	\$666	\$804
GROUP 2	0" to 96"	\$210	\$310	\$340	\$410	\$510	\$510	\$610	\$610	\$740
	96 $\frac{1}{8}$ " to 108"	\$210	\$320	\$350	\$420	\$530	\$530	\$630	\$630	\$770
	108 $\frac{1}{8}$ " to 120"	\$240	\$360	\$400	\$480	\$590	\$590	\$710	\$710	\$870
	120 $\frac{1}{8}$ " to 132"	\$254	\$376	\$416	\$498	\$620	\$620	\$742	\$742	\$904
	132 $\frac{1}{8}$ " to 144"	\$258	\$392	\$432	\$516	\$650	\$650	\$774	\$774	\$948
BLACK & INT.	0" to 96"	\$300	\$440	\$500	\$580	\$720	\$720	\$860	\$860	\$1,069
	96 $\frac{1}{8}$ " to 108"	\$300	\$460	\$520	\$600	\$760	\$760	\$900	\$900	\$1,120
	108 $\frac{1}{8}$ " to 120"	\$340	\$510	\$590	\$680	\$830	\$830	\$1,000	\$1,000	\$1,250
	120 $\frac{1}{8}$ " to 132"	\$364	\$536	\$616	\$708	\$880	\$880	\$1,052	\$1,052	\$1,304
	132 $\frac{1}{8}$ " to 144"	\$368	\$562	\$642	\$736	\$930	\$930	\$1,104	\$1,104	\$1,378

* Group 1 linings include standard, privacy / sateen, or thermal linings.

** Group 2 linings include napped sateen, full blackout, or interlined linings.

Please contact orders@theworkroomcollective.com for widths / lengths in excess of 144".

3X FULLNESS LABOR RATES										
		Width								
		0" to 36"	36 $\frac{1}{8}$ " to 48"	48 $\frac{1}{8}$ " to 60"	60 $\frac{1}{8}$ " to 72"	72 $\frac{1}{8}$ " to 84"	84 $\frac{1}{8}$ " to 96"	96 $\frac{1}{8}$ " to 108"	108 $\frac{1}{8}$ " to 120"	120 $\frac{1}{8}$ " to 144"
UNLINED	0" to 96"	\$195	\$195	\$260	\$325	\$325	\$390	\$455	\$455	\$585
	96 $\frac{1}{8}$ " to 108"	\$195	\$195	\$260	\$325	\$325	\$390	\$455	\$455	\$585
	108 $\frac{1}{8}$ " to 120"	\$225	\$225	\$300	\$375	\$375	\$450	\$525	\$525	\$675
	120 $\frac{1}{8}$ " to 132"	\$231	\$231	\$308	\$385	\$385	\$462	\$539	\$539	\$693
	132 $\frac{1}{8}$ " to 144"	\$237	\$237	\$316	\$395	\$395	\$474	\$553	\$553	\$711
GROUP 1	0" to 96"	\$270	\$270	\$358	\$446	\$446	\$534	\$622	\$640	\$798
	96 $\frac{1}{8}$ " to 108"	\$276	\$276	\$364	\$458	\$358	\$546	\$640	\$658	\$816
	108 $\frac{1}{8}$ " to 120"	\$312	\$312	\$416	\$514	\$514	\$618	\$722	\$746	\$924
	120 $\frac{1}{8}$ " to 132"	\$324	\$324	\$430	\$536	\$536	\$642	\$748	\$772	\$960
	132 $\frac{1}{8}$ " to 144"	\$336	\$336	\$444	\$558	\$558	\$666	\$780	\$804	\$996
GROUP 2	0" to 96"	\$310	\$310	\$410	\$510	\$510	\$610	\$710	\$740	\$910
	96 $\frac{1}{8}$ " to 108"	\$320	\$320	\$420	\$530	\$530	\$630	\$740	\$770	\$940
	108 $\frac{1}{8}$ " to 120"	\$360	\$360	\$480	\$590	\$590	\$710	\$830	\$870	\$1,060
	120 $\frac{1}{8}$ " to 132"	\$376	\$376	\$498	\$620	\$620	\$742	\$864	\$904	\$1,108
	132 $\frac{1}{8}$ " to 144"	\$392	\$392	\$516	\$650	\$650	\$774	\$908	\$948	\$1,156
BLACK & INT.	0" to 96"	\$440	\$440	\$580	\$720	\$720	\$860	\$1,000	\$1,060	\$1,280
	96 $\frac{1}{8}$ " to 108"	\$460	\$460	\$600	\$760	\$760	\$900	\$1,060	\$1,120	\$1,340
	108 $\frac{1}{8}$ " to 120"	\$510	\$510	\$680	\$830	\$830	\$1,000	\$1,170	\$1,250	\$1,490
	120 $\frac{1}{8}$ " to 132"	\$536	\$536	\$708	\$880	\$880	\$1,052	\$1,224	\$1,304	\$1,568
	132 $\frac{1}{8}$ " to 144"	\$562	\$562	\$736	\$930	\$930	\$1,104	\$1,298	\$1,378	\$1,646

* Group 1 linings include standard, privacy / sateen, or thermal linings.

** Group 2 linings include napped sateen, full blackout, or interlined linings.

Please contact orders@theworkroomcollective.com for widths / lengths in excess of 144".



ROD POCKET DRAPERY PURCHASE ORDER

The Workroom Collective

602 Industrial Street

Waverly, IA 50677

319-352-1934

Please complete the details below in full. All measurements should be noted in inches. For each item, indicate the quantity as either Pairs or Panels by entering a number in only one column. Separate purchase order forms should be used for each fabric, fabric color, or pleat style. **By submitting this order form, you acknowledge that you have read, understood, and agree to the Terms and Conditions available at theworkroomcollective.com/terms.** If you have any questions, need to submit an order, or require assistance completing this form, please contact The Workroom Collective team at orders@theworkroomcollective.com.

BILL TO	
Name:	
Address:	
Phone:	

SHIP TO	
Name:	
Address:	
Phone:	
Shipping Instructions	

Order Date:	
PO #:	
Order Placed by:	
Sidemark:	
Req. Del. Date:	

Fabric Name:				Lining Type: unlined standard privacy thermal napped sateen blackout blackout & interlined									
Fabric Color:				Lining Color: white pale ivory ivory (see comments)									
Window Name	Pairs	OR	Panels	Fullness	Rod Face	Finished Length	Heading		Pocket		Repeats		Insured Value
							Top	Bottom	Top	Bottom	Vert.	Hor.	

Additional Comments / Drawing													
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